

The Special Districts Insurance Services (SDIS) Board of Trustees is soliciting applications from fire chiefs interested in serving on the SDIS Board of Trustees. One position is currently vacant with a term expiring June 30, 2023. To continue the close working relationship between SDIS and Oregon Fire Chiefs Association (OFCA) over sponsorship of the OFCA Health Insurance Program, **the trustees are looking to fill this position with a fire chief that is a member of both SDIS and OFCA.**

The SDIS Board of Trustees serves as the policy-making arm of SDIS's various insurance programs. These programs include the general liability, auto liability, auto property damage, property, ancillary coverages, workers' compensation, and medical/dental/life/disability. New Board of Trustees members are elected by the current Board of Trustees.

Regular attendance at Trust meetings and participation in periodic training seminars is an important part of a trustee's role. The Board of Trustees meets approximately five times a year in Tigard, Salem, at the Annual Conference and the April Board/Trust Retreat. Trustees are also encouraged to increase their knowledge through attendance at conferences and trainings on insurance pools.

The meeting, travel, and preparation time requirements associated with the activities of the Board of Trustees requires applicants to be willing to make a substantial time commitment to service on the Trust. It is estimated that trustees will commit approximately 10-15 days per year to working on Trust business. SDIS reimburses trustees for out-of-pocket expenses associated with travel to regular Trust meetings and to conferences/training seminars (e.g. mileage, airfare, registration fees, meals, and lodging).

SDAO staff, insurance agents associated with the Trust, or employees of Trust service providers or their immediate relatives are not qualified to serve as trustees.

Factors that will be considered in the appointment process include:

- Knowledge and/or experience with insurance, finance, and risk management issues associated with managing special districts.
- Knowledge of, and participation in, SDAO programs and activities.
- Knowledge and support of Special Districts Insurance Services Trust programs and services.
- Appropriate leadership and teamwork skills.
- Available time to participate.

APPLICATION PROCEDURE

Current elected officials and staff members of SDIS member districts who are interested in serving as a trustee are encouraged to complete the enclosed application form and return to the SDIS office by mail, fax or email by July 17, 2020.

Special Districts Insurance Services, PO Box 12613, Salem, OR 97309-0613
Fax: 503-371-4781 | Email: sdao@sdao.com

If you have any questions about the application process or the activities of the insurance Trust, please call SDAO Executive Director Frank Stratton at 800-285-5461. We thank you for your interest in serving the Trust.

APPLICATION FOR APPOINTMENT

Position 3 - Fire Chief

Special Districts Insurance Services Board of Trustees

Please complete and return this form (contact information on back) to the SDIS office by July 17, 2020.

Name: _____ Date: _____

Address (Home): _____

Address (Work): _____

Telephone (H) _____ (W) _____

(Fax) _____ (E-Mail) _____

Special district you represent: _____

Your position with the district: _____

How long have you held your position? _____

How long do you plan on being in your current position? _____

Background: (Please provide relevant information regarding your occupation, education, and experience with special district matters. Especially, in the areas of finance, risk management or insurance. You may attach resume.)

Please explain any involvement you or your district has had with Special Districts Association of Oregon (SDAO)(Seminars, annual conference, technical assistance or other).

Please explain any involvement you or your district has had with the insurance programs and services offered by Special Districts Insurance Services (SDIS). (Insurance coverage, risk management services, et al).

Please list your involvement with governmental or commercial insurance policies, claims processing, and any risk management services.

Why are you interested in this position?

Have you discussed this position with your Board and is your Board supportive of your commitment?

Thank you for your interest in service to Special Districts Insurance Services.

Special Districts Insurance Services
PO Box 12613
Salem, OR 97309-0613
Phone: 503-371-8667 | Fax: 503-371-4781
800-285-5461
E-Mail: sdao@sdao.com
Website: www.sdao.com