DATE: September 16, 2021

TO: Local Governments, Tribal Governments, Private Nonprofit Organizations (PNPs), and State Agencies

FROM: Stephen Richardson, Mitigation and Individual Assistance Section Manager

SUBJECT: Hazard Mitigation Grant Program Post Fire (HMGP-PF) Notice of Funding Opportunity (NOFO) for **HMGP-PF-FM-5394-OR**

The purpose of this memorandum is to share information regarding Hazard Mitigation Grant Program Post Fire (HMGP-PF) Notification of Funding Opportunity for **HMGP-PF-FM-5394-OR**. Please disseminate this information down to the lowest level.

**Eligible Subapplicants**

Local governments – including cities, townships, counties, special district governments, private nonprofits (PNPs), Tribal governments, and State agencies are eligible to apply for **HMGP-PF-FM-5394-OR.** Subapplicants must have a FEMA-approved NHMP by the time of award, in accordance with [Title 44 Code of Federal Regulations (CFR) Part 201](https://www.law.cornell.edu/cfr/text/44/part-201). Private nonprofits (PNPs) are not required to have a NHMP.

**Disaster-Related Dates & Information**

**Incident Period:** June 29, 2021+

**Type of Incident:** 3 Fire Management Assistance Grants (FMAGs) – FM-5394, FM-5396, FM-5409

**Declaration Date:** June 30, 2021 (First FMAG declaration – 0419 Fire)

**Affected Areas:** Deschutes, Klamath, and Lake Counties

**Total Federal Funds Available:** $1,752,249

**State Priorities by Funding Categories for*****HMGP-PF-FM-5394-OR***

All eligible entities are invited to apply however overarching priorities for funding under **HMGP-PF-FM-5394-OR** are for:

* Entities within the directly affected jurisdictions with a current FEMA-approved Natural Hazard Mitigation Plan (NHMP).
* Proposals related to wildfire-related mitigation.
* Particular attention will also be given to entities who have received no or few Hazard Mitigation Assistance (HMA) grants in the past.

In addition, priorities under funding categories include:

1. **Projects:** $1,103,916.87

*Priorities:* wildfire-related activities, including the creation of defensible space, application of ignition-resistant construction, and hazardous fuels reduction.

1. **Plans:** $122,657.43 (7% of total federal funds)

*Priorities*: NHMP creation or updates and Community Wildfire Protection Plan (CWPP) creation or updates.

1. **5 Percent Initiative:** $87,612.45 (5% of total federal funds)

*Priorities*: wildfire-related activities that are difficult to obtain a Benefit-Cost Ration or 1 or above. Examples include wildfire alert systems, public outreach, as well as wildfire mitigation activities within jurisdictions without a large population base.

1. **Advance Assistance (AA):** $438,062.25 (25% of the HMGP ceiling)

*Priorities*: None. All eligible advance assistance proposals will be considered.

**Management Costs**

There are approximately $233,633.20 in State Management Costs and $116,816.60 available in local management costs for **HMGP-PF-FM-5394-OR** in addition to the hazard mitigation ceiling.

**HMGP-PF-FM-5394-OR Grant Subapplication Timeline**

**Pre-application Due Date to State:** November 26, 2021

**Interagency Hazard Mitigation Team (IHMT) Review Panel Activation (if needed):** November 29, 2021

**Notification to Subapplicants Moving Forward in Supplication Process by:** December 3, 2021

**Subapplication Due Date to State:** February 28, 2022

**Subapplication Due Date to FEMA:** March 31, 2022

**HMGP-PF-FM-5394-OR Process and Deadlines**

Per the Oregon State Administration Plan, the Oregon Office of Emergency Management (OEM) Mitigation Team has established a two-step process for subapplicants.

The process and deadlines are as follows:

***STEP ONE: Pre-application and Eligibility Review***

Please note the updated LOI form, v5

1. Pre-applications can be sent to shmo@mil.state.or.us starting on **Monday, September 20, 2021**. Once received, you will receive an email with the confirmation of receipt and next steps.
2. Pre-applications are due to shmo@mil.state.or.us by **11:59 pm PST on Friday, November 26, 2021**.
3. The OEM Mitigation Team will activate the IHMT Review Panel only if more funds are being requested than what is available. If activated, the panel will convene virtually between **Monday, November 29, 2021 and Wednesday, December 1, 2021**.
4. Subapplicants moving forward in the subapplication process will be notified no later than **Friday, December 3, 2021**,via email.

***STEP TWO (by invitation only): Development and Submission of a full Subapplication***

1. Submit a complete subapplication to shmo@mil.state.or.us by **11:59 pm PST on February 28, 2022**. Subapplications submitted afterthis deadlinewill not be reviewed or submitted to FEMA for consideration.
2. Once submitted, the OEM Mitigation Team will review subapplications for eligibility, completeness, and cost effectiveness. We will request additional information if required prior to the OEM subapplication deadline to FEMA on **March 31, 2022***.*

The OEM Mitigation Team may provide limited technical assistance for **HMGP-PF-FM-5394-OR** subapplication development on the Scope of Work, Benefit-Cost Analysis (BCA), budget, and other sections if requested. Request must be in submitted in writing to shmo@mil.state.or.us.

**Useful References:**

*FEMA Hazard Mitigation Assistance Guidance:* <https://www.fema.gov/sites/default/files/2020-07/fy15_HMA_Guidance.pdf>

*FEMA Hazard Mitigation Assistance Guidance Addendum*: <https://www.fema.gov/sites/default/files/2020-07/fy15_hma_addendum.pdf>

*FEMA Hazard Mitigation Grants webpage*: <https://www.fema.gov/grants/mitigation>

*FEMA Fact Sheet: Planning-Related Activities*: <https://www.fema.gov/sites/default/files/documents/fema_hma-planning-related-activities_factsheet.pdf>

*OEM Hazard Mitigation Assistance webpage*: <https://www.oregon.gov/OEM/emresources/Grants/Pages/HMA.aspx>

*Wildfire Specific Resources:*

<https://www.fema.gov/about/organization/region-10/mitigation-funding-opportunity-guides>

Additional resources from OEM including the Oregon HMGP Handbook and multiple job aids are available upon request. Please feel free to contact the OEM Mitigation Team at shmo@mil.state.or.us with any questions or for further guidance.