Consider the following suggestions when recruiting new directors:

* **Ask current board members, executive director and senior staff to forward the names of any individuals they feel would be an excellent fit.**
* **Promote your district’s board opening(s) in the community.**
	+ Post the opening on your district’s website.
	+ Issue a press release.
	+ Consider talking to active volunteers that are already helping in your district.
	+ Post the opening to social media channels.
	+ Advertise with the local Chamber of Commerce or volunteer center.
	+ Advertise in your district’s newsletter.
	+ Schedule an open house for the public to learn more about your district.
* **Develop a board recruitment package containing:**
* Cover letter informing the potential candidate of the process and next steps.
* Brief description of your district, including its mission and vision statements.
* One-page summary of the district’s strategic plan and/or future goals.
* Board application form.
* Copy of the previous year’s annual report.
* Copy of the board calendar for the upcoming year (schedule of meeting dates, board retreats and/or training, etc.).
* Sample copy of a typical board meeting agenda.
* Contact name and number that an interested candidate can contact if he/she has any questions.