



2010 Internship Matching Grant Program

Special Districts Association of Oregon members are eligible to apply for a matching grant through the Internship Matching Grant Program. The intent of this program is to assist a variety of districts in meeting or improving loss control and best practices, ultimately benefitting both the district and the intern. This grant is not intended to fund routine maintenance needs or normal staffing requirements.

A freshman through junior college level student will need to be hired as an intern for the project to qualify for funding. The maximum matching grant per district is \$2,000; the funding must be matched by the district on a 50/50 basis. SDAO may not fund all grant requests.

Examples of projects that qualified for the SDAO Internship Matching Grant in 2009:

- Receive training in wildland fire fighting and learn to perform lightning strike investigations.
- Collect field data for geodatabase and assist with integrating geodatabase with Cityworks maintenance management software.
- Provide a summer park program for children ages five to fourteen.
- Gain experience needed in order to take the Oregon Health Division's water certification test.
- Advanced life support intern to assist paramedics and acquire hands-on experience.
- Collect and catalog GPS points and tracts in order to update emergency response and evacuation plan.
- Lab technician/computer assistant to do lab work for arbovirus surveillance program.
- Research and produce report for an ambulance cost analysis and assist in compiling data for long range master plan.
- Electrical engineering intern to conduct transformer loading study.
- Verify new GPS based map system and assist fire marshal on fire life safety inspections.

The SDAO Awards Committee will review each application to determine which projects are eligible to receive funding. Funds will be disbursed by June 30, 2010.

To be considered your completed Internship Matching Grant Program application must be submitted to SDAO by the **5:00 pm on Friday, May 7, 2010 deadline**. Send completed applications to SDAO, PO Box 12613, Salem, Oregon 97309 or fax to 503.371.4781.



2010 Internship Matching Grant Program Application

District: _____

Address: _____

Phone: _____ E-mail: _____

Contact Person: _____

1. Has your district ever received funding from any of the SDAO Internship Matching Grant Programs? Yes No

2. Does your district have funds available to match the grant funds awarded? Yes No

Please provide your budget and time frame. _____

3. Describe your project and explain its benefit(s) to your district, the intern, and other special districts: _____

4. How does the project improve your district's best practices and/or safety program? *Sample SDAO best practices packet available at <http://www.sdao.com/ref/BestPractices/bp.pdf>.* _____

5. Is this an urgent need? Yes No

If yes, please explain. _____

6. Explain how your project is sustainable (able to continue in the future without grant funding). _____

7. Is there additional information about your request the Awards Committee should consider? _____

Application deadline is **5:00 pm, Friday, May 7, 2010**. Submit your completed application to SDAO, PO Box 12613, Salem, Oregon 97309; or fax to 503.371.4781. Attach a separate sheet if necessary.