

SDAO members are encouraged to take advantage of our Management Consulting Services Program. This program offers special districts assistance in a variety of critical issues including planning, public and media relations, human resource management, policy development, and best practices.

Member districts are eligible for up to eight hours of free consulting services provided by a team of staff consultants working under SDAO's prearranged fee schedule and direction. After the eight hours of free service is exhausted, members will have the option of continuing consulting services at an hourly rate.



### SDAO Staff Consulting Services

Consultants we currently have available provide the following areas of expertise:

- Administrative/Management Coaching
- Assistance with District Manager Recruitment and Screening
- Board/Management Roles and Responsibilities
- Cooperative Services
- District Formation/Mergers/Consolidations
- Financial Management and Practices
- General Problem Solving
- Interim Management Services
- Strategic Planning



### Outsourced Consulting Services

Although not part of the free consulting services, expanded consulting services are also available through other companies that already provide consulting services at a pre-negotiated fee for SDAO member districts.



Consulting areas facilitated by outside partners/vendors include:

- Capital Planning
- Focused Internal Reviews
- Grant Writing/Applications
- Human Resource Management
- Office Management/Organizational Team Building
- Recruitment and Retention of Volunteers

Districts interested in receiving management consulting services should complete and return the attached card.

For additional information contact:

**George Dunkel**  
 Consulting Services Administrator  
 Phone: 503.369.2050  
 Email: gdunkel@sdao.com

**Luanne Richey**  
 Member Services Manager  
 Phone: 503.371.8667  
 Toll-free: 800.285.5461  
 Email: lrichey@sdao.com

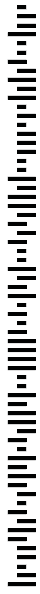
Name: \_\_\_\_\_  
 Title: \_\_\_\_\_  
 District: \_\_\_\_\_  
 Address: \_\_\_\_\_  
 City: \_\_\_\_\_ Zip: \_\_\_\_\_  
 Phone: \_\_\_\_\_ Fax: \_\_\_\_\_  
 Email: \_\_\_\_\_

Please contact me regarding the following services:

- General Problem Solving
- Administrative/Management Coaching
- Board/Management Roles and Responsibilities
- Financial Management and Practices
- Strategic Planning
- District Formation/Mergers/Consolidations
- Cooperative Services
- Assistance with District Manager Recruitment/Screening
- Human Resource Management
- Office Management/Organizational Team Building
- Focused Internal Reviews
- Capital Planning
- Recruitment and Retention of Volunteers
- Grant Writing/Applications
- Other: \_\_\_\_\_

FROM \_\_\_\_\_

PLACE  
STAMP  
HERE



**SPECIAL DISTRICTS ASSOCIATION OF OREGON**  
**PO BOX 12613**  
**SALEM OR 97309-0613**

**SDAO**

SPECIAL DISTRICTS  
ASSOCIATION OF OREGON

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The logo features the letters 'S', 'D', 'A', and 'O' in a large, bold, serif font, each separated by a thin vertical line. Below this, the text 'SPECIAL DISTRICTS ASSOCIATION OF OREGON' is written in a smaller, all-caps, sans-serif font. The main title 'MANAGEMENT CONSULTING SERVICES PROGRAM' is displayed in a large, bold, all-caps, sans-serif font. The background is a photograph of a hand placing a white puzzle piece into a larger assembly of white puzzle pieces against a blue sky with clouds and a green field.

# MANAGEMENT CONSULTING SERVICES PROGRAM

*Assistance in planning,  
public & media relations,  
human resource management,  
policy development, and  
best practices for member  
special districts*